

In determining costings for charitable fundraisers held at St Peter's Village Hall, the Trust will follow objectives in the Trust, in particular 4.1 i and iii:

Costing Guidelines for Charitable Fundraisers:

1. Charitable fundraisers will be partly subsidised by the Paekakariki Community Trust.
2. If the status is unclear, the Administration Team will seek advice from the Trust.
3. For each fundraiser there needs to be one key person who is the contact person for the Administration team so costings can be clearly articulated when the event is booked.
4. Group/organisation can only run one subsidised charitable fundraiser per calendar year.

Subsidised Fundraiser:

Current charges apply for:

- Hall Hire
- Booking fee
- Host fee
- Promotion fee (if applicable)
- All extras exempt from charges **apart** from the marquee and tablecloths.

Non-subsidised Fundraiser:

- All current hall hire charges and fees apply

Costing Policy for Funerals/Memorials:

In determining costs for funerals and weddings held at St Peter's Village Hall, the Trust will follow objectives in the Trust, in particular 4.1 i and iii:

Guidelines for Funerals/Memorials:

- The Administration team will determine if the funeral is for someone with a local connection or not.
- If this is unclear the Administration Team will seek advice from the Trust.

Costings for Funerals/Memorials:

- Host fee to increase to \$100 for all funerals/memorials as two Hosts are required. Funerals create much work for Hosts with visits beforehand, set up on the day, and Hosts are normally required to be present at the funeral itself, especially at a subsidised local funeral.

Funerals/Memorials for someone with local connection:

Current charges for:

- Hall Hire
- Host fee of \$100
- Booking fee
- All extras exempt from charges **apart** from the marquee and tablecloths.

Funerals/Memorials for someone with no local connection:

- All current hall hire charges and fees apply - no exemptions.